



CERTIFICATE OF COMPLETION

This certificate is proudly presented to

Participant Name

for successfully completing the entire course

Digital Workforce Refresher for Adults

Today's Workplace Technology: Basic Skills & Digital Confidence

Gmail | Cloud Storage | Microsoft Office | Zoom and Teams | Artificial Intelligence | Workplace Automation

Awarded by Exceedingly Me Technical Training and Job Readiness Inc.

September 16, 2026

Date of Completion

Kim Johnson

CEO and Founder

Exceedingly Me Technical Training and Job Readiness Inc.